

ENDURING POWERS OF ATTORNEY

because you matter



ENSURING YOU'RE
ALWAYS **LOOKED AFTER**

 perpetual guardian

You never know what to expect in life.

An Enduring Power of Attorney can ensure that someone you trust will look after the things that matter.



Why use Perpetual Guardian?

- We are an expert trustee company built on more than 130 years of experience in establishing and managing Trusts and estate planning.
- We provide continuity (unlike an individual, we will not die, become ill or be absent from New Zealand when needed).
- We will be here when you and your family need us.
- Perpetual Guardian staff are professionals with extensive experience in their areas of expertise.
- We are independent and will act in your best interests.
- We will deal with your affairs promptly and efficiently.
- We offer a full range of associated services, including Trusts, Will preparation, and more.

What is an Enduring Power of Attorney?

An Enduring Power of Attorney (EPA) is a legal document appointing an attorney or attorneys to act on your behalf if you cannot or do not wish to. Unlike a Will, an EPA operates while you are alive.

There are two types of EPA; one for your personal care and welfare, and the other for your property. You can decide to have either one or both.



WHY IS AN EPA SO IMPORTANT?

You never know what to expect in life. For example, you may travel overseas at short notice, have a serious accident, suffer an illness such as a stroke or Alzheimer's disease or want someone else to look after your affairs as you get older.

WHAT HAPPENS IF I DO NOT HAVE AN EPA AND HAVE AN ACCIDENT OR GET SICK?

If you have lost capacity, do not have an EPA, and an important decision must be made or document signed, your family or friends must apply to the Family Court (under the Protection of Personal and Property Rights Act 1988) so they can help you and legally manage your affairs. This can be costly and time-consuming and the Court may appoint someone that you would not choose to act on your behalf.

An EPA lets you decide who manages your affairs and how they will be managed.

An EPA will not only provide for unforeseen events but can also be used temporarily (e.g. if you are travelling overseas).

WHAT DOES A PROPERTY EPA COVER?

Anything to do with managing your financial affairs and assets. For example, managing property, collecting rents, paying bills, handling investments, managing your business, and so on.

WHAT DOES A PERSONAL CARE AND WELFARE EPA COVER?

Anything to do with your personal health and wellbeing. For example, they can

help decide whether you stay in your own home or move into an assisted living home, give consent to minor medical procedures and other health related matters. A Personal Care and Welfare EPA will only take effect if you are unable to make decisions for yourself.

HOW FLEXIBLE IS AN EPA?

You can decide how your EPA will operate. You can:

- Appoint one or more people to be your Property attorney;
- Appoint an individual who you want your attorney to work with;
- Appoint a substitute attorney;
- Cancel or change it at any time - as long as you have the required mental capacity to do so;
- For a Property EPA you can specify whether it takes effect immediately or only if you lose capacity; and,

- Decide whether the attorney looks after all or just some of your assets under your Property EPA.

WHAT RESPONSIBILITIES DOES MY ATTORNEY HAVE?

Your attorney must act in your best interest. They need to consult with you when acting on your behalf, encouraging you to develop and exercise the capacity you have.

Your attorney must consult with others as required by you and keep them up to date regarding any actions taken.

It is important that your attorney keeps accurate records of all decisions made and of any financial transactions undertaken on your behalf.

DO I HAVE ANY LEGAL PROTECTION FROM ACTIONS TAKEN BY MY ATTORNEY?

Your attorney can only act as instructed by you within the EPA, and within the law. They are personally liable for acts of negligence or breaking the law (for example, fraud).

WHO SHOULD HAVE AN EPA?

Everyone over 18 years of age should sign an Enduring Power of Attorney.

HOW DOES AN EPA END?

There are several ways including:

- When you die;
- If you revoke the EPA in writing while you are mentally capable;
- If an attorney you have appointed loses mental capacity, becomes bankrupt or dies (however, you may appoint a successor attorney or attorneys when you setup the EPA);
- If an attorney you have appointed does not want to act on your behalf; or,
- If the Family Court cancels the appointment of your attorney.

WHO DECIDES WHEN I HAVE LOST MENTAL CAPACITY?

A medical certificate must be provided by a registered health practitioner, for example, your GP or a medical health professional whose scope of practice

includes assessing mental capacity. You can even choose to specify in your EPA the qualified practitioner you want to assess your mental capacity.

WHEN IS THE BEST TIME?

The best time to provide for maximum and ongoing control over your assets and welfare is now. Many people prepare an EPA when they complete or review their Will.

Setting up an EPA will give you peace of mind that your assets and personal welfare will be properly managed on a temporary or permanent basis by someone you trust, if you become unable to do so.

Both types of EPA can be prepared by Perpetual Guardian. However, whilst we can be appointed as a property attorney, only a private individual can be appointed as a personal care and welfare attorney. We suggest you nominate someone you trust implicitly, such as a friend or relative, to act in this capacity.



IMPORTANT

You can have one or more attorneys. It is very important that you appoint someone you trust implicitly. We can assist you in identifying a suitable attorney.

DOES AN EPA AFFECT MY WILL?

An EPA has no effect on your Will. However, your attorney may have to make decisions which affect property that will be dealt with in your Will. It may be useful to have the ability to make changes to your Will in case your circumstances change in ways you had not anticipated.

Your EPA property attorney is able to ask the Family Court for approval to make changes to your Will or to make a new Will for you, unless you specify otherwise in your EPA.

WHY SHOULD I CHOOSE PERPETUAL GUARDIAN AS MY PROPERTY ATTORNEY?

The Protection of Personal and Property Rights Act 1988 recognises the special role of trustee companies, such as Perpetual Guardian, to manage assets for people.

Perpetual Guardian:

- Has the experience and skills to act as a property attorney;
- Offers continuity and unlike an individual, we will not die, become ill or be absent from New Zealand when needed;
- Acts impartially and independently;
- Will work closely with others you choose;
- Can be your property attorney as well as the trustee and executor of your estate, making effective decisions on your behalf with full appreciation of your wishes as expressed in your Will; and,
- Will ensure the legal requirements for an EPA are met.

Perpetual Guardian is not permitted to act as your Personal Care and Welfare Attorney.

What you need to know

WHAT ARE THE COSTS?

Fees for preparing your EPA are proportionate to the complexity and amount of the work involved. We can provide you with a full estimate of costs during our preliminary discussions with you.

If Perpetual Guardian is appointed property attorney and is later required to act on your behalf, fees will be charged for administering your affairs. Information on fees can be obtained by contacting your nearest Perpetual Guardian branch.

The law regarding Enduring Powers of Attorney provides greater protection for vulnerable people by strengthening the witnessing requirements for EPAs. This means your signature must be witnessed and certified by an approved person who is independent of your attorney. The same person cannot witness both your signature and your attorney's signature. This may mean additional cost to you. The cost of preparing an EPA is minimal in comparison to the cost of a property manager order from the Family Court.

BEFORE YOUR APPOINTMENT, YOU WILL NEED TO CONSIDER THE FOLLOWING

- Who do you wish to appoint as your attorney for property?;
- Who do you wish to appoint as your attorney for personal care and welfare?;
- Do you wish to appoint a replacement attorney in case an individual named as attorney is not able to continue at some stage?; and,
- Do you wish to add conditions, for example, should the attorney be required to consult with certain people or to give them annual accounts or other information?

IMPORTANT NOTE

Perpetual Guardian does not accept any liability for loss arising as a consequence of anyone acting in reliance on these notes alone without individual advice. Equally, liability will not be accepted where individual or specific advice was given but all relevant details were not supplied to Perpetual Guardian.



OUR CONTACT DETAILS

WHANGAREI	110 Bank Street, Whangarei 0110, T - 09 986 5870 E - whangarei@pgtrust.co.nz
TAKAPUNA	495 Lake Road, Auckland 0622, T - 09 927 9460 E - takapuna@pgtrust.co.nz
AUCKLAND CBD	Level 8, 191 Queen Street, Auckland 1010, T - 09 927 9400 E - auckland@pgtrust.co.nz
REMUERA	343 Remuera Road, Auckland 1050, T - 09 927 9450 E - remuera@pgtrust.co.nz
TAURANGA	61 Willow Street, Tauranga 3110, T - 07 928 5450 E - tauranga@pgtrust.co.nz
HAMILTON	65 Bryce Street, Hamilton 3204, T - 07 959 3570 E - hamilton@pgtrust.co.nz
ROTORUA	1130 Pukaki Street, Rotorua 3010, T - 07 921 7680 E - rotorua@pgtrust.co.nz
NAPIER	21 Station Street, Napier 4110, T - 06 974 1150 E - napier@pgtrust.co.nz
PALMERSTON NORTH	L1, 209 Broadway Ave, Palmerston North 4410, T - 06 953 6130 E - palmerstonnorth@pgtrust.co.nz
NEW PLYMOUTH	20-22 Currie Street, New Plymouth 4310, T - 06 968 8580 E - newplymouth@pgtrust.co.nz
WELLINGTON	Level 2, 99 Customhouse Quay, Wellington 6011, T - 04 901 5400 E - wellington@pgtrust.co.nz
NELSON	15 Buxton Square, Nelson 7010, T - 03 989 2900 E - nelson@pgtrust.co.nz
CHRISTCHURCH	329 Durham Street North, Christchurch 8013, T - 03 966 5800 E - christchurch@pgtrust.co.nz
ASHBURTON	326 Burnett Street, Ashburton 7700, T - 03 307 6760 E - ashburton@pgtrust.co.nz
QUEENSTOWN	26 Hawthorne Drive, Frankton 9349, T - 03 441 4820 E - queenstown@pgtrust.co.nz
TIMARU	2 Sefton Street East, Timaru 7910, T - 03 684 2430 E - timaru@pgtrust.co.nz
DUNEDIN	83A Princes Street, Dunedin 9016, T - 03 955 3770 E - dunedin@pgtrust.co.nz

perpetualguardian.co.nz
0800 737 738